#### **INTERNATIONAL INDIAN SCHOOL - AL JUBAIL**

Eastern Province - Kingdom of Saudi Arabia
Licenced By Ministry of Education K.S.A. Vide Lic. No. Jeem - 5
Affiliated to Central Board of Secondary Education
Delhi, India. Affin. No. 5730007 - School No. 90002
E-mail: Info@iisjubail.org

VAT. 310156908100003



# المدرسة العالمية الهندية - الجبيل

المنطقة الشرقية - المملكة العربية السعودية تصريح وزارة التعليم بالمملكة العربية السعودية رقم ج - ٥ بالتعليم الثانوي بالتعليم الثانوي دلهي الهند ،رقم ٥٧٣٠٠٧ - مدرسة رقم ٩٠٠٠٢

IISJ/ADMIN/RFQ/048/2024-25

09.03.2025

### Letter of Enquiry

## Printing of School Letter Head TC Books and Attendance Register

We would like to request you to submit us the quotation for Printing of School letter head, TC Books and Student Attendance Register [Academic Year 2025-26] for our school with the following specifications.

Please quote the competitive price and delivery time for the following.

| <u>Sl. no</u> | Description of Materials  | Quantity |          |          |
|---------------|---|----------|----------|----------|
|               |   | Option 1 | Option 2 | Option 3 |
| 1             | School Letter head Size: A4, with school logo, 4 color printing, 1 pad = 100 pieces (As per sample) | 500 pds  | 1000 pds | 1500 pds |
| 2             | Student Attendance Resister 2 color printing, Size: 34 x 24.5 cm (As per sample)                    | 1000 pcs | 1500 pcs | 2000 pcs |
| 3             | TC Book Size: A4, with school logo, 4 color printing, 1 pad = 50 pieces (As per sample)             | 50 pds   | 100 pds  | 150 pds  |

### Notes:

- 1. Specification of the above mentioned items can be collected from the Admin Building during office hours 08:00 am to 2:00 pm on or before 11.03.2025.
- 2. Sealed & closed Quotation should reach to the administration section during office hours (08:00 am to 02:00 pm) on or before 16.03.2025.
- 3. Quotation should be addressed in the name of Principal, IIS Jubail clearly super-scribing on the envelope "QUOTATION FOR PRINTING OF SCHOOL LETTER HEAD AND ATTENDANCE RESISTER"
- 4. If any clarification, please contact, Tel. 0133624130, 0133623415 Ext 242/267

Thanks & regards

PRINCIPAL

IIS - AL JUBAIL

